|  |  |
| --- | --- |
| **Leave Application Form** | |
| **Name** | Vidya Sagar K |
| **Employee ID #** | 0033 |
| **From (DD-MM-YYYY)** | 29-08-2022 |
| **To     (DD-MM-YYYY)** | 29-08-2022 |
| **Total No of Days** | 1 Day |
| **Reason** | Personal Work |

|  |  |
| --- | --- |
| **Work From Home Application Form** | |
| **Name** | Vidya Sagar K |
| **Employee ID #** | 0033 |
| **From (DD-MM-YYYY)** | 01-09-2022 |
| **To   (DD-MM-YYYY)** | 02-09-2022 |
| **Total No of Days** | 2 Days |
| **Reason** | Work From Home |